

City of Colfax
03/19/2018 Council Meeting Minutes

Meeting was called to order by Mayor Scott Gauslow at 7:00 P.M. Present were Council Members Jeff Olson, Neil Berseth, Jody Lingen and City Auditor Susan Bowman; Tom Wulfekuhle absent. Council Member Jeff Olson was called away at 7:30 PM. Also in attendance was Seri Moch, City resident and Kent Thoreson, Interstate Engineering.

Mayor Gauslow recognized Seri Moch who was there to review the meeting and learn more about the duties of the City Auditor. It was noted that the office at the Community Center will be cleared out and painted this coming weekend; work will be completed prior to the Haverland fund raiser.

Mayor Gauslow recognized Kent Thoreson who presented the final pay request from Jenson Bros., the contractor for the lagoon, Pay request #5. After discussion Jody Lingen made a motion, seconded by Neil Berseth to approve Pay Request #5 for the contractor; rollcall vote: Neil Berseth – yes, Jody Lingen – yes, Jeff Olson- yes; motion carried. Kent then presented Pay Request #3 for the Bank of North Dakota for \$91,412.48; after discussion Jody Lingen made a motion to approve Pay Request #3, seconded by Neil Berseth. Rollcall vote: Neil Berseth – yes, Jody Lingen – yes, Jeff Olson – yes; motion carried. Kent turned in all the documents required to the City on a thumb drive. Final Paperwork checklist was signed off by Mayor Gauslow.

Ken Thoreson will research the State Water Commission Project Information and Planning Board request and gather information concerning adding a water loop and secondary tie-in and replacing old 2” water mains with appropriate new lines as a future project.

Kent Thoreson presented Change Order #2 for the Colfax Meadows Improvements for \$382,346.50. After discussion, Jeff Olson made a motion, seconded by Jody Lingen to approve Change Order #2; rollcall vote: Neil Berseth – yes, Jody Lingen – yes, Jeff Olson – yes; motion carried. Partial Pay Request #5 for \$54,328 was presented. Neil Berseth made a motion to submit Pay Request #5, seconded by Jody Lingen; rollcall vote: Neil Berseth – yes, Jody Lingen – yes, Jeff Olson – yes; motion carried. Kent is waiting for more information from JAV Construction on the project.

The minutes from the February City Council meeting were reviewed. Jody Lingen made a motion, seconded by Neil Berseth to approve as presented; motion carried.

The financial report for the month of February was reviewed; Jody Lingen made a motion, seconded by Neil Berseth to approve the report; motion carried.

The bills for the month of March were reviewed. Neil Berseth made a motion to approve the bills as presented, seconded by Jody Lingen; motion carried.

Old Business:

Water & sewer accounts – The leak under the office of the fertilizer plant will be looked at this spring.

Mayor Gauslow reported the ball diamond property abstract and plat are being worked on.

Mayor Gauslow reported that he contacted the ND Surplus and we are on a waiting list for when legal size fire-safe 4-drawer file cabinets come available.

Mayor Gauslow reported that Jon Erdahl received a \$7,500 grant to put in an ice rink in the City Park next winter.

New Business:

A review of the water hook up fee resolution was done; a resolution will be prepared for review and approval. Research done on Culverts showed that the City typically pays for 30' of culvert. After discussion a Resolution will be drawn up for approval to charge \$750 for water/sewer hook-ups by any properties in the City.

There are two City Council At Large positions that will be up for election in June. Names are due to City Auditor by April 9th no later than 4 PM.

The USDA Audit will be completed on Tuesday, March 20th; Mayor Gauslow will meet with the auditor.

There being no further business, Jody Lingen made a motion, seconded by Neil Berseth to adjourn. Meeting adjourned at 8:30 P.M.