

City of Colfax
03/20/2017 Council Meeting Minutes

Meeting was called to order by Mayor Scott Gauslow at 7:00 P.M. Present were Council Members Tom Wulfekuhle, Jeff Olson, Jody Lingen, Neil Berseth and City Auditor Susan Bowman. Also in attendance was Kent Thorenson, Interstate Engineering; Keith Hage; Nathan Berseth, Colfax Meadows; and residents Dave Pasqual and Paul.

Keith Hage was recognized. The City has received his request for payment in lieu of taxes from the County. The school was sent a copy of the letter and was asked to attend. No one representing the school was in attendance. After discussion Tom Wulfekuhle made a motion, seconded by Jody Lingen to accept the application for payment in lieu of taxes as presented. Roll call vote: Neil Berseth – yes, Tom Wulfekuhle – yes, Jody Lingen – Yes, Jeff Olson – yes. Motion carried. City auditor will sign and return to the county tax assessor office. Keith also noted that the rental units will be ready shortly and had asked the City to post on the website. City Auditor will coordinate to have them units listed on the website.

Kent Thorenson, Interstate Engineering was recognized. He handed out minutes from the Pre-construction meeting. He requested the council approve Pay estimate #1 for \$48,989.42 received from Jensen Brothers for the Wastewater Treatment Improvements Project 380765-02. After review Jeff Olson made a motion, seconded by Tom Wulfekuhle to approve the pay estimate #1; motion carried. Further discussion concerning the SRF Request for Payment No. 1 in the amount of \$117,195 was had; A \$5,000 invoice for Interstate Engineering was added for preliminary work completed for the project. The request will be turned in by Kent to the ND Department of Health and once payment is received checks will be disbursed to the those listed. Scott Gauslow will work on getting the as-builts for the drain tile prior to the lagoon work commencing.

Kent Thorenson reported that the Colfax Meadows Phase III Plans and Specs will be ready in approximately 2 weeks. After discussion, a special meeting will be held on Monday, April 3rd at 7 PM for the purposes of reviewing the plans and specs. Kent also mentioned that the City's requirement for separation fabric would require there to be 12" of gravel instead of the 6" required. The City would need to waive the fabric requirement.

Kent Thorenson reported that the lagoons are full; Chad Lingen will be notified to take care of them.

Nathan Berseth was recognized. The developer's agreement is in the works. Jeff Olson, Scott Gauslow, and Nathan Berseth met with the attorney and came up with a blue print for the agreement. The tentative timeline is to meet on April 3rd; have the developer's agreement for the April regular meeting; May approve with Fred Strege, Smith & Strege in attendance. Nathan will provide Covenants for the April meeting. Bids will be around April 26-27th and would be approved in May meeting. There will need to be a stipulation in the bids that the trucks must use the County 1 access and not Grant Street. Nathan is working on the easements for access to the lagoon. Discussion on the Lift Station, including the water loop was had; SRF has to decline it before other funding can be started.

Mayor Gauslow noted that Mary Boehm was supposed to present a permit for adding a building to the baseball fields but she did not attend so will put her on the April agenda.

The minutes from the February meeting were reviewed. Jeff Olson made a motion, seconded by Neil Berseth to approve as presented; motion carried.

The financial report for the month of February was reviewed; Jody Lingen made a motion, seconded by Tom Wulfekuhle to approve the report; motion carried.

The bills for the month of March were reviewed. Jeff Olson made a motion, seconded by Neil Berseth to approve the bills as presented; motion carried.

Old Business:

Water & sewer accounts –Donna Mae has stopped paying the rental unit utility bill; no action required.

City auditor presented information concerning adding the umbrella policy to our insurance. After discussion, Jody Lingen made a motion, seconded by Neil Berseth to add a \$2 Million Umbrella to our existing insurance policy.

Mayor Gauslow mentioned that Keefe Phelps is also interested in adding another outbuilding along with the fence. After discussion, there is no action required until he presents his full and complete information on what he wants to do.

Mayor Gauslow is working with the Fire Department on the siren updates.

Tom Wulfekuhle is working on the English Proficiency requirements for the City.

New Business:

City Auditor presented the Horse Park annual gaming permit renewal. After discussion Tom Wulfekuhle made a motion, seconded by Jody Lingen to approve the permit; motion carried.

Mayor Gauslow reported that he is having Interstate Power inspect the generator as it wouldn't start for him recently. They will get set up to do an annual inspection going forward.

Mayor Gauslow reported that Red River Telephone has the wireless internet set up in the Community Center now. The password is "colfax58018". At some point a sign will be put up stating the internet is sponsored by Red River Telephone.

City Auditor will pull together the recommendations for changes to the ordinance book to be reviewed and acted on at a later date.

It was noted that it is time for the annual Spring letter to be issued. City Auditor will forward prior year's letter to council for updating and release.

Mowing bids will need to be advertised for. Signs will be posted.

Margaret Zenkers culvert was added to the tabled items.

There being no further business, Jody Lingen made a motion, seconded by Neil Berseth to adjourn. Meeting adjourned at 8:45 P.M.